

**SETH GOVIND RAGHUNATH SABLE COLLEGE OF PHARMACY**

SASWAD, TAL. : PURANDAR, DIST. : PUNE - 412 301. MAHARASHTRA, INDIA.



Approved by : All India Council for Technical Education and Pharmacy Council of India, New Delhi.

Government of Maharashtra and Directorate of Technical Education, Mumbai. (DTE Code No. 6372) MSBTE Code-1973

Affiliated to : Savitribai Phule Pune University, Pune. (Id. No.: PU / PN / PHARMA / 095 / [1993] and Code No. - 521)



Phone : (02115) 222212 E-mail : sgrs\_contact@yahoo.co.in Website : www.pdeasgrsbpharm.edu.in

Accredited by NAAC at 'A' grade

Outward No. : COPS /

Date :

President  
**Ajit Pawar**

Vice President  
**Rajendra Ghadge**

Hon. Secretary  
**Adv. Sandeep Kadam**  
Senate Member  
Savitribai Phule Pune University, Pune

Treasurer  
**Adv. Mohanrao Deshmukh**

Dy. Secretary  
**L. M. Pawar**

Principal  
**Dr. R.S. Chavan**

**Internal Quality Assurance Cell (IQAC) 2024-25****Minutes of First meeting held on 31/08/2024**

The first meeting of the Internal Quality Assurance Cell (IQAC) was held on 31/08/2024, Saturday at 11.30 am. under the chairmanship of Principal Dr. Rajashree Chavan.

Venue: IQAC room

The following members of the committee attended the meeting

Sr. No.	Name of the members	Designation	Sign.
1	Dr. Rajashree Chavan	Chairman (Principal)	
2	Hon. Shri. Sandeep Kadam	Member (Management Representative)	
3	Dr. Smita Pawar	Member ((HoD, Pharm. Chemistry))	
4	Dr. Amol Kale	Member (Assistant Professor)	
5	Mr. Nilesh Bhosale	Member (College Examination Officer and HoD, Pharmaceutics )	
6	Dr. Ganesh Nigade	Member (Internal Examination In charge)	
7	Dr. Pradnya Jagtap	Member (HoD, Pharmacology))	
8	Dr. Prashant Khade	Member (Assistant Professor)	
9	Dr. Vipul Dhasade	Member ( HoD, Pharmacognosy )	
10	Mrs. Vidya Mhaske	Member (Office In charge)	
11	Dr. Vasant Narke	Member (Industrialist Representative)	
12	Mr. Vinod Darekar	Member (Parent Representative)	
13	Mr. Rajesh Bhaplkar	Member (Alumni & Local Society Representative)	
14	Mrs. Minakshi Jagtap	Member (Alumni Representative)	
15	Ms. Shruti Bembade	Member (Student Representative)	
16	Mrs. Jayashri Jagtap	Co-ordinator (Assistant Professor and Academic Incharge)	

The IQAC coordinator, Mrs. Jayashri Jagtap, welcomed the IQAC members to the first meeting of the IQAC cell in the academic year 2024-25. She then requested the chairman, Principal Dr. Rajashree Chavan, to welcome and felicitate all the external members with a sapling.

**Subject no. 1:**

To constitute Internal Quality Assurance Cell (IQAC) for the academic year 2024-26.

**Resolution No. 1:**

The Internal Quality Assurance Cell (IQAC) for the academic year 2024-26 has been constituted as per the guidelines provided by NAAC. IQAC coordinator, Mrs. Jayashri Jagtap, welcomed all members of the cell and appealed them to contribute positively and constructively to ensure the efficient and effective operation of both academics and administration within the college.

Proposed by: - Mrs. Jayashri Jagtap

Seconded by: - Dr. Rajashree Chavan

**Subject No.2:**

To confirm the minutes of the last meeting held on 30/05/2024.

**Resolution No.2:**

The minutes of the last IQAC meeting, held on 30/05/2024 were read and confirmed.

Proposed by: - Mrs. Jayashri Jagtap

Seconded by: - Mrs. Vidya Mhaske

**Subject No.3:**

To read and confirm the action taken report of the last meeting held on 30/05/2024.

**Resolution No.3:**

The action taken report of the last IQAC meeting, held on 30/05/2024 was read and confirmed

Proposed by: - Mrs. Jayashri Jagtap

Seconded by: - Dr. Smita Pawar

**Subject no. 4:**

To discuss the objectives and responsibilities of the IQAC.

**Resolution No. 4:**

The IQAC Coordinator, Mrs. Jayashri Jagtap, presented the mission and duties of IQAC as per NAAC norms. The responsibilities of IQAC cell members were discussed in depth. All the external members appreciated the Chairman for effectively implementing the IQAC standards in the college.

Proposed by: - Mrs. Jayashri Jagtap

Seconded by:- Mr. Nilesh Bhosale

**Subject no. 5:**

To discuss and finalize Academic calendar for the A. Y. 2024-25.

**Resolution No. 5:**

The academic calendar for the year 2024-25 was presented in detail in the meeting. It was thoroughly discussed and approved. External member Dr. Vasant Narke suggested a society-oriented activity, the OTC literacy program, with a view to raising awareness about OTC

(over-the-counter) products among the common people. It was resolved that OTC literacy activities will be conducted under community-oriented activities, and the concerned coordinator will be communicated to execute the activity.

Proposed by: Dr. Amol Kale

Seconded by: Dr. Vasant Narke

**Subject no. 6:**

To take a review of events conducted in the college till date.

**Resolution No. 6:**

A review of the events and activities conducted in the college till date for the A.Y. 2024-25 was presented in the meeting. The remaining activities to be conducted were reviewed, and a thorough discussion was held regarding their execution. Dr. Vasant Narke suggested making plastic collection compulsory for all students. It was resolved that a notice should be displayed to inform students about the compulsory plastic collection activity and to encourage them to participate in the drive. Preparations for the upcoming events were also discussed. The members congratulated the principal and staff for successfully organizing various events.

Proposed by: Dr. Pradnya Jagtap

Seconded by: Dr. Prashant Khade

**Subject no. 7:**

To take a review of B. Pharm. and M. Pharm. University Examination result held in April/May 2024.

**Resolution No. 7:**

The report of result analysis of B. Pharm and M. Pharm. University Examination result held in April/May 2024 for the academic year 2024-25 was presented in the meeting by College Examination Officer Mr. Nilesh Bhosale. The result was thoroughly discussed. The Chairman and all the members congratulated Principal, teaching, non-teaching & supporting staff and students of the college for the excellent result. The teaching staff members were congratulated for 100% result in the respective subjects for the academic year 2024-25.

Sr. No.	Class	Overall Result (%)
1	First Year B. Pharm. Sem-II	100%
2	Second Year B. Pharm. Sem- IV	87.17%
3	Third Year B. Pharm. Sem-VI	88%
4	Final Year B. Pharm. Sem-VIII	98.70%
5	F. Y. M. Pharm. (pharmaceutics)	100%
6	F. Y. M. Pharm. (Pharm. Chem)	100%
7	F. Y. M. Pharm. (Pharmacology)	98.70%

Dhole Isha Popat, Borhade Akanksha Bhagwan and Rajge Priyanka Shankar obtained first rank by securing CGPA 8.15, 8.00 and 7.85 in the First year M. Pharm. ( Sem.II) Pharmaceutics, Pharmaceutical Chemistry and Pharmacology departments, respectively. Jagtap Pradnya Navnath obtained first rank in Final Year B. Pharm. by securing CGPA 8.57; Wagh Prachi Gorakhnath, Attar Salaat Mohiddin and Modak Shravani Popat topped in T. Y. B. Pharm, S. Y. B. Pharm and First Year B. Pharm. respectively by securing CGPA 8.33, 8.57 and 8.48 respectively. All the toppers were congratulated by the Chairman and members of the committee.

Proposed by: - Mr. Nilesh Bhosale

Seconded by: - Mr. Vinod Darekar

**Subject no. 8:**

To discuss about IIC activities.

**Resolution No. 8:**

The IIC Coordinator, Dr. Ganesh Nigade, discussed the activities of IIC planned for the academic year 2024-25. He also presented a detailed overview of the activities conducted till date. The details of IIC activities conducted are as given below:

1. Session on Problem solving and Ideation -15/07/2024.
2. Idea Competition -26/07/2024-27/07/2024

It was suggested to conduct start-up driven activities for the students. It was resolved that start-up driven activities should be planned and conduct through IIC.

Proposed by: - Dr. Ganesh Nigade

Seconded by: - Mrs. Minakshi Jagtap

**Subject no. 9:**

To discuss about quality initiatives for the A. Y. 2024-25.

**Resolution No. 9:**

A thorough presentation on IQAC initiatives undertaken in the academic year 2024-25 was presented in the meeting.

- 1) National Level one week FDP on Navigating Educational Transformation: Exploring Innovative Pedagogies in the NEP Era.
- 2) Conduct of online MCQ based tests using Google forms, Testmoz or Gnomio for students formative assessment.
- 3) Educators empowerment program
- 4) Reel making competition for disease awareness
- 5) Three days workshop on soft skills and interview techniques.
- 6) Personality development sessions by MASUM, Non- government organization (NGO) for S. Y. B. Pharm. students.
- 7) Green and energy audit
- 8) Certificate course of Leadership Development Program for Final Year B. Pharm. In association with Soulomkar, Pune

New quality initiatives introduced in the academic year 2024-25:

- 9) Attendance monitoring committee
- 10) Swayam course for Final Yr. B. Pharm. students
- 10) Students clubs

Mr. Rajesh Bhapkar and Mrs. Minakshi Jagtap suggested grooming sessions, that include group discussions, updating resume, and other placement preparation activities. Dr. Narke suggested, apart from industrial visits, field visits to veterinary farms. Bees breeding for honey production could be arranged for the students.

Proposed by: - Dr. Smita Pawar

Seconded by: - Mr. Rajesh Bhapkar

**Subject no. 10:**

To discuss and plan various activities of best practices.

**Resolution No. 10:**

The coordinators of best practices activity highlighted the significance of conducting the following two best practices in the college.

- 1) Environmental Awareness Activity

2) Community Oriented Diseases Awareness Program

Dr. Prashant Khade and Dr. Vipul Dhasade gave detailed presentations on the planning of environmental awareness activities and community oriented activities, respectively. A thorough discussion on execution of planned activities was done.

Proposed by: - Dr. Vipul Dhasade

Seconded by: - Dr. Ganesh Nigade

**Subject no. 11:**

To discuss about formation of various students' club.

**Resolution No. 11:**

The IQAC coordinator, Mrs. Jayashri Jagtap highlighted the goals, objectives and constitution of the students' club. She further highlighted that these activities provide a platform for students to explore their hidden-talents and create lasting memories. The following students' clubs are introduced in the A. Y. 2024-25.

- 1) Social Wellness Club
- 2) Creative Minds Club
- 3) Green Club
- 4) Innovators Club

Mr. Vinod Darekar suggested encouraging students for to cultivate vegetables organically in their garden and use them and share their experiences. Dr. Narke suggested, to allow student representative from each class as a invitee members for the meeting. It was resolved that the responsibilities of the club should be assigned to the concerned faculty members and communicate to them. Additionally, the activity of cultivation of vegetables organically will be conducted under the flagship of the Green club.

Proposed by: - Mrs. Jayashri Jagtap

Seconded by: - Dr. Vasant Narke

**Subject no. 12:**

To take a review of AAA for 2023-24.

**Resolution No. 12:**

A detailed presentation of the academic and administrative audit (AAA) formats and review of AAA for the academic year 2023-24 was presented during the meeting by Dr. Smita Pawar. Dr. Narke suggested to mention the date of AAA conduct on the document. It was resolved that date should be mentioned on the document.

Proposed by: - Mrs. Jayashri Jagtap

Seconded by: - Dr. Vasant Narke

**Subject no. 13:**

To take a review of admission process of B. Pharm. and M. Pharm. for the A. Y. 2024-25.

**Resolution No. 13:**

Mr. Nilesh Bhosale explained the B. Pharm. and M. Pharm. admission process to all the members. He informed that M. Pharm. and B. Pharm. admission process started from 29/07/2024 and 07/08/2024, respectively. However, the conclusion date of the process has not yet been declared. He further informed that all necessary arrangements have been made including assigning admission work to all staff members to ensure a smooth admission process.

Proposed by: - Mr. Nilesh Bhosale

Seconded by: - Dr. Smita Pawar

**Subject no. 14:**

To discuss about AQAR submission for the A. Y. 2023-24.

**Resolution No. 14:**

Mrs. Jayashri Jagtap, IQAC coordinator informed that it is mandatory to submit the AQAR 2023-24 by December 2024. She presented the planning for online AQAR submission and provided a criteria-wise status of the AQAR work completed till date. It was resolved that the AQAR will be submitted by the last week of October 2024.

Proposed by: - Mrs. Jayashri Jagtap

Seconded by: - Dr. Rajashree Chavan

**Subject No.15:**


To discuss any matter with the permission of the chair.

**Resolution No. 15:** Dr. Narke suggested that a student representative from each class should be appointed as a invitee member in the IQAC committee meeting.

Proposed by: - Mrs. Vidya Mhaske

Seconded by: Mr. Ganesh Nigade

There being no other subject for discussion the meeting was called to an end by the Chairman, Dr. Rajashree Chavan. Mrs. Jayashri Jagtap , IQAC Coordinator extended vote of thanks to the members for remaining present for the meeting.

  
Mrs. Jayashri Jagtap

Coordinator, IQAC

**IQAC Coordinator**  
PUNE DISTRICT EDUCATION ASSOCIATION'S  
SETH GOVIND RAGHUNATH SABLE  
COLLEGE OF PHARMACY, SASWAD  
Tal. Purandar, Dist. Pune. 412301



Dr. Rajashree Chavan  
Principal & Chairman, IQAC

**PRINCIPAL**

PUNE DISTRICT EDUCATION ASSOCIATION'S  
SETH GOVIND RAGHUNATH SABLE  
COLLEGE OF PHARMACY, SASWAD  
TAL. PURANDHAR DIST. PUNE-412301

**PUNE DISTRICT EDUCATION ASSOCIATION'S  
SETH GOVIND RAGHUNATH SABLE COLLEGE OF PHARMACY,  
SASWAD, PUNE**



**Internal Quality Assurance Cell (IQAC) 2024-25**

**Action Taken Report of the first meeting held on 31/08/2024**

As per the suggestions made by the committee members of IQAC following steps have been taken:


Subject	Resolution	Action taken
<b>Subject no. 1:</b> To constitute Internal Quality Assurance Cell (IQAC) for the academic year 2024-26.	The Internal Quality Assurance Cell (IQAC) for the academic year 2024-26 has been constituted as per the guidelines provided by NAAC. IQAC coordinator, Mrs. Jayashri Jagtap, welcomed all members of the cell and appealed them to contribute positively and constructively to ensure the efficient and effective operation of both academics and administration within the college.	Noted and filed
<b>Subject No.2:</b> To confirm the minutes of the last meeting held on 30/05/2024.	The minutes of the last IQAC meeting, held on 30/05/2024 were read and confirmed.	Noted and filed
<b>Subject No.3:</b> To read and confirm the action taken report of the last meeting held on 30/05/2024.	The action taken report of the last IQAC meeting, held on 30/05/2024 was read and confirmed	Noted and filed
<b>Subject no. 4:</b> To discuss the objectives and responsibilities of the IQAC.	The IQAC Coordinator, Mrs. Jayashri Jagtap, presented the mission and duties of IQAC as per NAAC norms. The responsibilities of IQAC cell members were discussed in depth. All the external members appreciated the Chairman for effectively implementing the IQAC standards in the college.	Noted and filed
<b>Subject no. 5:</b> To discuss and finalize Academic calendar for the A. Y. 2024-25.	The academic calendar for the year 2024-25 was presented in detail in the meeting. It was thoroughly discussed and approved. External member Dr. Vasant Narke suggested a society-oriented activity, the OTC literacy program, with a view to raising awareness about OTC (over-the-counter) products among the common people. It was resolved that OTC literacy activities will	The conduct of OTC literacy activities has been communicated to Dr. V. D. Dhasade, the coordinator of community-oriented activities.

	be conducted under community-oriented activities, and the concerned coordinator will be communicated to execute the activity.																									
<b>Subject no. 6:</b> To take a review of events conducted in the college till date.	A review of the events and activities conducted in the college till date for the A.Y. 2024-25 was presented in the meeting. The remaining activities to be conducted were reviewed, and a thorough discussion was held regarding their execution. Dr. Vasant Narke suggested making plastic collection compulsory for all students. It was resolved that a notice should be displayed to inform students about the compulsory plastic collection activity and to encourage them to participate in the drive. Preparations for the upcoming events were also discussed. The members congratulated the principal and staff for successfully organizing various events.	Instructions have been given to the coordinator of the plastic collection drive regarding circulating a notice to the students and encouraging them for maximum participation in the activity.																								
<b>Subject no. 7:</b> To take a review of B. Pharm. and M. Pharm. University Examination result held in April/May 2024.	The report of result analysis of B. Pharm and M. Pharm. University Examination result held in April/May 2024 was presented in the meeting by College Examination Officer Mr. Nilesh Bhosale. The result was thoroughly discussed. The Chairman and all the members congratulated Principal, teaching, non-teaching & supporting staff and students of the college for the excellent result. The teaching staff members were congratulated for 100% result in the respective subjects for the academic year 2024-25.	Noted and filed																								
	<table border="1"> <thead> <tr> <th>Sr. No.</th> <th>Class</th> <th>Overall Result (%)</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>First Year B. Pharm. Sem-II</td> <td>100%</td> </tr> <tr> <td>2</td> <td>Second Year B. Pharm. Sem- IV</td> <td>87.17%</td> </tr> <tr> <td>3</td> <td>Third Year B. Pharm. Sem-VI</td> <td>88%</td> </tr> <tr> <td>4</td> <td>Final Year B. Pharm. Sem-VIII</td> <td>98.70%</td> </tr> <tr> <td>5</td> <td>F. Y. M. Pharm. (pharmaceutics)</td> <td>100%</td> </tr> <tr> <td>6</td> <td>F. Y. M. Pharm. (Pharm. Chem)</td> <td>100%</td> </tr> <tr> <td>7</td> <td>F. Y. M. Pharm. (Pharmacology)</td> <td>98.70%</td> </tr> </tbody> </table> <p>Dhole Isha Popat, Borhade Akanksha Bhagwan and Rajge Priyanka Shankar obtained first rank by securing CGPA 8.15, 8.00 and 7.85 in the First year M. Pharm. (Sem.II) Pharmaceutics, Pharmaceutical Chemistry and Pharmacology departments, respectively. Jagtap Pradnya Navnath obtained first rank in Final Year B. Pharm. by securing CGPA 8.57; Wagh Prachi Gorakhnath, Attar Salaat Mohiddin and Modak Shravani Popat topped in T. Y. B. Pharm, S. Y. B. Pharm and First Year B. Pharm. respectively by securing CGPA 8.33, 8.57 and 8.48 respectively. All</p>	Sr. No.	Class	Overall Result (%)	1	First Year B. Pharm. Sem-II	100%	2	Second Year B. Pharm. Sem- IV	87.17%	3	Third Year B. Pharm. Sem-VI	88%	4	Final Year B. Pharm. Sem-VIII	98.70%	5	F. Y. M. Pharm. (pharmaceutics)	100%	6	F. Y. M. Pharm. (Pharm. Chem)	100%	7	F. Y. M. Pharm. (Pharmacology)	98.70%	
Sr. No.	Class	Overall Result (%)																								
1	First Year B. Pharm. Sem-II	100%																								
2	Second Year B. Pharm. Sem- IV	87.17%																								
3	Third Year B. Pharm. Sem-VI	88%																								
4	Final Year B. Pharm. Sem-VIII	98.70%																								
5	F. Y. M. Pharm. (pharmaceutics)	100%																								
6	F. Y. M. Pharm. (Pharm. Chem)	100%																								
7	F. Y. M. Pharm. (Pharmacology)	98.70%																								

	the toppers were congratulated by the Chairman and members of the committee.	
<b>Subject no.8 :</b> To discuss about IIC activities.	<p>The IIC Coordinator, Dr. Ganesh Nigade, discussed the activities of IIC planned for the academic year 2024-25. He also presented a detailed overview of the activities conducted till date. The details of IIC activities conducted are as given below:</p> <ol style="list-style-type: none"> <li>1. Session on Problem solving and Ideation - 15/07/2024.</li> <li>2. Idea Competition -26/07/2024-27/07/2024</li> </ol> <p>It was suggested to conduct start-up driven activities for the students. It was resolved that start-up driven activities should be planned and conduct through IIC.</p>	Start-up- driven activities have been planned by IIC coordinator Dr. G. B. Nigade. One guest lecture on "Entrepreneurship and Innovation as Career Opportunity" was conducted for newly admitted B. Pharm. and M. Pharm. students during the student induction program (SIP).
<b>Subject no.9 :</b> To discuss about quality initiatives for the A. Y. 2024-25.	<p>A thorough presentation on IQAC initiatives undertaken in the academic year 2024-25 was presented in the meeting.</p> <ol style="list-style-type: none"> <li>1) National Level one week FDP on Navigating Educational Transformation: Exploring Innovative Pedagogies in the NEP Era.</li> <li>2) Conduct of online MCQ based tests using Google forms, Testmoz or Gnomio for students' formative assessment.</li> <li>3) Educators empowerment program</li> <li>4) Reel making competition for disease awareness</li> <li>5) Three days' workshop on soft skills and interview techniques.</li> <li>6) Personality development sessions by MASUM, Non-government organization (NGO) for S. Y. B. Pharm. students.</li> <li>7) Green and energy audit.</li> <li>8) Certificate course of Leadership Development Program for Final Year B. Pharm. In association with Soulomkar, Pune</li> </ol> <p>New quality initiatives introduced in the academic year 2024-25:</p> <ol style="list-style-type: none"> <li>9) Attendance monitoring committee</li> <li>10) Swayam course for Final Yr. B. Pharm. students</li> <li>10) Students clubs</li> </ol> <p>Mr. Rajesh Bhapkar and Mrs. Minakshi Jagtap suggested grooming sessions that include group discussions, updating resume, and other placement preparation activities. Dr. Narke suggested, apart from</p>	<p>TPC coordinator Dr. G. B. Nigade was instructed to plan and conduct the grooming session's in a view of placement of students.</p> <p>Conducted group discussion session on 07/10/2024 for Final Yr. B. Pharm and S. Y. M. Pharm students.</p>


	industrial visits, field visits to veterinary farms. Bees breeding for honey production could be arranged for the students.	
<b>Subject No.10:</b> To discuss and plan various activities of best practices.	The coordinators of best practices activity highlighted the significance of conducting the following two best practices in the college. 1) Environmental Awareness Activity 2) Community Oriented Diseases Awareness Program Dr. Prashant Khade and Dr. Vipul Dhasade gave detailed presentations on the planning of environmental awareness activities and community oriented activities, respectively. A thorough discussion on execution of planned activities was done.	Noted and filed
<b>Subject No.11:</b> To discuss about formation of various students' club.	The IQAC coordinator, Mrs. Jayashri Jagtap highlighted the goals, objectives and constitution of the students' club. She further highlighted that these activities provide a platform for students to explore their hidden-talents and create lasting memories. The following students' clubs are introduced in the A. Y. 2024-25. 1) Social Wellness Club 2) Creative Minds Club 3) Green Club 4) Innovators Club Mr. Vinod Darekar suggested encouraging students for to cultivate vegetables organically in their garden and use them and share their experiences. Dr. Narke suggested, to allow student representative from each class as a invitee members for the meeting. It was resolved that the responsibilities of the club should be assigned to the concerned faculty members and communicate to them. Additionally, the activity of cultivation of vegetables organically will be conducted under the flagship of the Green club.	The responsibilities of the various student clubs have been assigned to the following faculty members: 1) Social Wellness Club- Ms. Srushti Phadtare 2) Creative Minds Club- Ms. Pratibha Deshmukh 3) Green Club- Ms. Vishakha Jagtap 4) Innovators Club- Ms. Pooja Khatate. The policy of student club shared with the faculty coordinators The constitution of four student clubs has been completed. Additionally, the green club coordinator has been informed about the initiative of cultivation of vegetables organically.
<b>Subject No.12:</b> To take a review of AAA for 2023-24.	A detailed presentation of the academic and administrative audit (AAA) formats and review of AAA for the academic year 2023-24 was presented during the meeting by Dr. Smita Pawar. Dr. Narke suggested to mention the date of AAA conduct on the document. It was resolved that date should be mentioned on the document.	The dated signatures on the AAA document will be implemented in next AAA.
<b>Subject No.13:</b> To take a review of admission process	Mr. Nilesh Bhosale explained the B. Pharm. and M. Pharm. admission process to all the members. He informed that M. Pharm. and B. Pharm. admission	Noted and filed.

of B. Pharm. and M. Pharm. for the A. Y. 2024-25.	process started from 29/07/2024 and 07/08/2024, respectively. However, the conclusion date of the process has not yet been declared. He further informed that all necessary arrangements have been made including assigning admission work to all staff members to ensure a smooth admission process.	
<b>Subject No.14:</b> To discuss about AQAR submission for the A. Y. 2023-24.	Mrs. Jayashri Jagtap, IQAC coordinator informed that it is mandatory to submit the AQAR 2023-24 by December 2024. She presented the planning for online AQAR submission and provided a criteria-wise status of the AQAR work completed till date. It was resolved that the AQAR will be submitted by the last week of October 2024.	AQAR 2023-24 has been submitted to NAAC on 29/12/2024 and approved on 08/01/2025. The PDF of AQAR 2023-24 has been uploaded on the institute website.
<b>Subject No.14:</b> To discuss any matter with the permission of the chair.	Dr. Narke suggested that a student representative from each class should be appointed as a invitee member in the IQAC committee meeting.	A student representative from each class will be included as a member of the IQAC committee from the academic year 2025-26.

  
Mrs. Jayashri Jagtap

**IQAC Coordinator**

PUNE DISTRICT EDUCATION ASSOCIATION'S  
**SETH GOVIND RAGHUNATH SABLE**  
**COLLEGE OF PHARMACY, SASWAD**  
Tal. Purandar, Dist. Pune. 412301

  
Dr. Rajashree Chavan

Chairman, IQAC  
**PRINCIPAL**

PUNE DISTRICT EDUCATION ASSOCIATION'S  
**SETH GOVIND RAGHUNATH SABLE**  
**COLLEGE OF PHARMACY, SASWAD**  
TAL. PIJRANDHAR DIST. PUNE-412 301